



# NEVADA STATE CONTRACTORS BOARD

5390 KIETZKE LANE, SUITE 102, RENO, NEVADA, 89511 | (775) 688-1141 | FAX: (775) 688-1271 | INVESTIGATIONS (775) 688-1150  
8400 WEST SUNSET ROAD, SUITE 150, LAS VEGAS, NEVADA 89113 | (702) 486-1100 | FAX: (702) 486-1190 | INVESTIGATIONS (702) 486-1110  
[www.nscb.nv.gov](http://www.nscb.nv.gov)

## REQUEST FORM TO REOPEN CLOSED INVESTIGATION

Please complete the information below and include all supporting documentation or materials for the Board's review in consideration of the request for reopening a recently closed investigation.

**PLEASE NOTE:** Submission of this form does **not** guarantee a case will be reopened. Board staff will review the entire case file along with any new or supporting documentation provided and will make a determination if sufficient evidence exists to reopen the investigation, at which time you will be notified in writing.

COMPLAINT NO.: \_\_\_\_\_ DATE OF REQUEST: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

### I am requesting my investigative case be reopened for the following reason(s):

- There are additional workmanship items of concern that were not identified during the course of the investigation.
- I have new (hard/physical) evidence in support of the original complaint. *(Submission of documents is required with this form).*
- I have overall concerns with the investigative process and/or outcome of the complaint.
- Other:

**REQUIRED:** Please provide a detailed explanation, based on the reason(s) selected above, why you believe your case should be reopened for further investigation. *(Attach a separate sheet if more space is needed).*

### **FOR NSCB USE ONLY**

Date Received: \_\_\_\_\_ Staff Assigned: \_\_\_\_\_

Date Closed: \_\_\_\_\_ Determination: \_\_\_\_\_