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MEMBERS
Margaret Cavin, Chair
Kevin Burke
Melissa Caron
Joe Hernandez
Kent Lay
Jan B. Leggett
Guy M. Wells

**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
October 25, 2018**

1. CALL TO ORDER:

Chair, Margaret Cavin called the meeting of the State Contractors Board to order at 3:05 p.m., Thursday, October 25, 2018, State Contractors Board Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Ms. Margaret Cavin, Chair
Mr. Kevin Burke
Mr. Kent Lay
Mr. Jan Leggett
Mr. Guy Wells

BOARD MEMBERS ABSENT:

Mr. Joe Hernandez
Ms. Melissa Caron

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. Noah Allison, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Courthouse and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno, on the Board's Internet Website and the Nevada Public Notice Website.

2. PUBLIC COMMENT

There was no one present to offer public comment.

3. Review and Approval of Contract for Professional Services Related to Public Relations and Legislative Representation – For Possible Action

Ms. Grein noted the Board solicited Requests for Information to provide public relations and legislative representation services from four firms. As of October 24, 2018 the Board received two responses:

McDonald Carano Wilson LLP declined to bid and The Ferraro Group provided the requested information. Ms. Grein noted The Ferraro Group met the qualifications and has been selected as the successful candidate. Ms. Grein then presented an overview of the Board's contract with The Ferraro Group for professional services related to public relations and legislative representation.

It was moved and seconded to approve the contract with The Ferraro Group for professional services related to public relations and legislative representation. MOTION CARRIED

4. PUBLIC COMMENT

Misty Grimmer of The Ferraro Group thanked the Board for the opportunity to continue providing services.

5. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chair Margaret Cavin at 3:10 p.m.

Respectfully Submitted,



Jennifer Lewis, Recording Secretary

APPROVED:



Margi A. Grein, Executive Officer



Margaret Cavin, Chair