Message from Board Chair Margaret Cavin .................................................. 3
Message from Executive Officer Margi Grein ......................................... 4
Licensing Trends ......................................................................................... 5
Enforcement Trends .................................................................................. 6
Recovery Fund Awards Over $100K ......................................................... 7
Board Takes Disciplinary Action .............................................................. 8
Contractor Compliance Checklist .......................................................... 10
Board Investigation Nets Felony Guilty Pleas ........................................... 11
NSCB Seeks Premises for Stings ............................................................... 12
Geswein Named Board’s New Counsel .................................................... 13
Monthly Business Assistance Program for Applicants ............................ 13
NEW Mobile Application Available ....................................................... 14
Colleges Offer Construction Continuing Education ............................... 15

HAVE A SUGGESTION FOR THE NEXT ISSUE?
Send us an e-mail and let us know!
Jennifer Lewis, Public Information Officer: JLewis@NSCB.State.NV.US
Scott Smith, Public Information Specialist: SSmith@NSCB.State.NV.US

AVAILABLE ONLINE (click to view)
- NSCB Strategic Plan & Reports
- Consumer brochures
- Contractor brochures
- NSCB Newsroom
- Residential Recovery Fund brochure - Useful Tool for Contractors
- STAY CONNECTED: ‘LIKE’ US ON FACEBOOK
Message from Chair Margaret Cavin

With March in our sights, warmer weather on the horizon, and a bustling industry overflowing with opportunities, I wanted to take a moment to focus on how we can best serve those in the communities we live, while juggling the realities that can result from a high demand for work.

Both commercial and residential projects are on the rise, housing prices are increasing, and construction-related opportunities are plentiful. The Contractors Board has been noticing a positive increase in the number of licenses being issued over the past year or two, which indicates more businesses are performing work in Nevada. This is a welcomed trend that we continue to monitor.

As you will notice in our Licensing Department updates, the second quarter noticed the majority of licensing applications filed were for general building and general engineering classifications, followed by electrical, carpentry, painting and other specialty trades. Although some classifications have more out-of-state applicants, the majority of those received are from Nevada-based businesses.

As more and more businesses enter Nevada’s construction industry, the continued strain on the industry’s workforce is something that can pose concerns in more ways than simply having a shortage of workers.

Sometimes these situations can result in contractors over promising and under-delivering to their customers, whether the result of stretching resources too thin, not having the workforce necessary to keep projects on schedule, or not being able to timely respond to or correct substandard work concerns from customers.

We at the Contractors Board understand the stresses contractors may face when confronted with these realities, but we also have a responsibility to ensure the public’s health and safety are protected. We take great pride in promoting the integrity and professionalism of our licensed contractors, and want to best ensure each licensee understands their obligations and how to stay in compliance with the laws that govern their profession.

In addition to the tips we provide you toward the end of our newsletter related to compliance, I want to encourage you to be mindful of the work you are undertaking and the manner in which you respond to the needs of your customers. High demands for work almost always result in an increase of workmanship and money owing complaints received by the Board.

Whenever possible, be willing to understand the concerns of your customers, demonstrate empathy when frustrations are mounting, and identify solutions with your customers proactively. The complaint process is always an avenue to validate issues and resolve matters for the parties involved. While we are committed to this process, knowing that our licensees are taking it upon themselves to do the right thing for their customers on the front-end, without the Board’s involvement, speaks volumes to the integrity of the industry.
Message From Margi Grein, Executive Officer

We’ve made progress on over half of our strategic initiatives this fiscal year, which have focused primarily on opportunities to reduce barriers to licensure, expand opportunities for licensure by endorsement, and launch our new licensing and enforcement database.

In addition to our larger agency goals, the Board kept busy after more than 600 complaints against licensed and unlicensed contractors were received and opened during the quarter.

It is common to see growth in both our licensing and enforcement data trends as the industry bounces back to a thriving economy. What will always remain a top priority of the Board is working to ensure the public is protected during the course of their interactions with licensed contractors.

During the quarter, the Board held 49 Disciplinary Hearings, resulting in the revocation of 10 licenses. Additionally, our Residential Recovery Fund Committee had the opportunity to award over $107,000 to homeowners who were harmed during the course of their construction project.

We also engaged in a variety of outreach initiatives during the quarter that targeted younger generation homeowners, promoted lasting careers in construction, advised seniors and others throughout the state about winter-related scams, and ensured property managers understood the importance of verifying licensure of the contractors they intend to hire.

Conveying the Board’s free recourse options available to the public is vital to building the public’s trust and confidence in our licensees.

Luckily, our Board has had several opportunities this past year to highlight its services and share its story. These conversations with public officials and legislators have been instrumental in setting the stage for the Board’s participation in the 2019 Legislative Session, which kicked off February 4, 2019.

Our legislative package includes four bills that seek to address the Board’s efforts to reduce barriers to licensure, heighten public protection by increasing the maximum award amounts for the Residential Recovery Fund, in addition to addressing other matters of relevance to the industry.

Each of the Board’s bills are listed below. Click on them to obtain the full text, monitor each bills’ progress, and receive notification of committee meetings or actions taken by the Legislature. We welcome and encourage your involvement in the legislative process!

- **Assembly Bill 25**
- **Assembly Bill 26**
- **Assembly Bill 27**
- **Assembly Bill 29**

There remains much work to be done in our legislative journey, and while the outcomes of our efforts will not be known until June 2019, we appreciate every invitation to appear before legislative committees and provide members of the Legislature with an overview of the Board, examples of how our services impact the lives of people living in Nevada, and address questions they may have about our role and mission.

Our Board understands the need to balance its priorities as a regulatory agency. As we strive to protect the public’s safety and welfare, we must also be aware of the ways we impact the opportunities for our licensees and those seeking to enter the construction workforce.

There is no right answer or single solution. It is a reality that will always be evolving, and it requires constant monitoring, attention, and willingness on behalf of the Board to proactively stay ahead of the curve. It requires us to be intentional in our efforts to improve services, and responsive in our abilities to meet challenges head on.

In our quest to be a model regulatory agency, we remain committed to being better tomorrow than we are today.

Margi G. Stein

Measure Up...Use Licensed Contractors
NSCB’s Licensing Department is responsible for processing license applications and ensuring all necessary qualifications are met. Applicants are encouraged to attend a free Business Assistance Program offered once a month in each of the Board’s offices, which guides applicants through key areas of the application, experience qualifications, and exam and bonding requirements.

### 10 Most Applied for License Classifications in 2nd Quarter

<table>
<thead>
<tr>
<th>PRIMARY CLASSIFICATION</th>
<th>IN-STATE</th>
<th>OUT-OF-STATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>B - General Building</td>
<td>56</td>
<td>60</td>
<td>116</td>
</tr>
<tr>
<td>A - General Engineering</td>
<td>24</td>
<td>33</td>
<td>57</td>
</tr>
<tr>
<td>C-2 Electrical</td>
<td>23</td>
<td>30</td>
<td>53</td>
</tr>
<tr>
<td>C-3 Carpentry, Maintenance, and Minor Repairs</td>
<td>30</td>
<td>10</td>
<td>40</td>
</tr>
<tr>
<td>C-4 Painting and Decorating</td>
<td>21</td>
<td>10</td>
<td>31</td>
</tr>
<tr>
<td>C21 - Refrigeration and Air Conditioning</td>
<td>22</td>
<td>5</td>
<td>27</td>
</tr>
<tr>
<td>C10 - Landscape Contracting</td>
<td>18</td>
<td>5</td>
<td>23</td>
</tr>
<tr>
<td>C14 - Steel Reinforcing and Erection</td>
<td>12</td>
<td>11</td>
<td>23</td>
</tr>
<tr>
<td>C-1 Plumbing and Heating</td>
<td>13</td>
<td>9</td>
<td>22</td>
</tr>
<tr>
<td>C-5 Concrete Contracting</td>
<td>12</td>
<td>3</td>
<td>15</td>
</tr>
</tbody>
</table>

### Quarterly Statistics

- 498 new license applications (+29%)
- 332 licenses Issued (+33%)
- 615 license change applications (+8%)
- 15,785 active licenses (+3%)
- 642 inactive licenses (-4%)
- 35 placed on inactive status (-13%)
- 69 voluntarily surrendered (-26%)
- 1,666 active license renewals (+8%)
- 47 inactive renewals (-28%)
- 162 suspended (no bond) (-20%)
- 120 licenses cancelled (-49%)
- 4 application denial hearings (-33%)
- 3 financial responsibility hearings (-50%)

### Licensing Notes

During the second quarter, 405 construction management exams and 425 technical exams were administered, reflecting increases of 105 percent and 89 percent, respectively, compared to the same period last year.

More than half the contractors who renewed their licenses online this quarter did so online, an 18 percent increase over the second quarter of FY 2017-2018.

After the NSCB met with representatives of the Building Trades Council and International Union of Elevator Constructors relative to concerns that elevator companies were performing work without required certifications, notification was provided to all C-7 licensees concerning additional certification requirements by the Department of Industrial Relations for work related to residential and commercial elevators.
NSCB’s Criminal and Compliance Investigations Divisions respond to all consumer and industry complaints against licensed and unlicensed contractors. The Board assists homeowners and licensed contractors with contracting matters, such as workmanship issues, money owing complaints and violations of industry regulations. After gathering evidence against unlicensed contractors, the Board submits cases to the local district attorney, who may file and prosecute misdemeanor, gross misdemeanor or felony charges.

**Background checks, interviews streamline process, guard safety**

During the quarter, 24 percent of the more than 1,100 contractor’s license applicants were revealed by fingerprint analysis to possess criminal histories.

The Nevada State Contractors Board is authorized under NRS 624.265 to request fingerprints from all applicants for licensure for the purposes of conducting criminal background checks, which are used to assess the character of an applicant and verify accuracy and/or omission of information provided on the license application. The state and the FBI monitor the Board to ensure compliance with applicable rules, regulations, policies and procedures.

In some cases the Board’s Enforcement Department interviews these applicants to give them the opportunity to explain the crimes they committed. Based on the information obtained, Enforcement may recommend licensure if investigators believe the applicant poses no threat to the public’s health, safety, and welfare.

During the quarter, 22 of the 30 applicants interviewed were recommended for approval. Those denied may request an appeal hearing before the Board.
The Nevada State Contractors Board’s Residential Recovery Fund Subcommittee met on November 14 and awarded more than $107,000 to homeowners damaged by licensed contractors. Ten of the 11 claimants received compensation for an average award of just more than $10,000.

One claimant received the maximum award of $35,000 after filing a claim with the Board against a contractor whose license was revoked for failure to establish financial responsibility and committing a fraudulent or deceitful act, among others. According to Board files, an equipment rental company placed a lien on the complainant’s property after the contractor failed to pay for machinery. The property owner paid the rental company, and the lien was removed.

Three homeowners received a total of $40,370 ($20,000, $18,000 and $2,370) after the Board found that no work was performed by the then-licensed contractor after taking payments for kitchen and condominium remodeling projects. That company had its residential and small commercial license revoked in 2016 for – among other findings – failure to prosecute a project with reasonable diligence and substandard workmanship and its plumbing and heating license taken away in 2018 after the Board substantiated similar allegations.

Two claimants who had entered into contracts with a renewable energy contractor received $11,700 and $6,250, respectively, for down payments on solar batteries that were never installed. The company, whose electrical contracting license was revoked in 2017, was found to have abandoned a construction project and failed to comply with the terms of a contract. Another homeowner was awarded more than $18,000 at July’s Recovery Fund hearing.

Since the beginning of the fiscal year on July 1, the Recovery Fund Committee has awarded nearly $200,000.

“Owners of single-family residences should always use licensed Nevada contractors for home repair or improvement projects to afford themselves the opportunity to be eligible for financial recourse in the event their project doesn’t go as planned,” said NSCB Executive Officer Margi Grein. “The State Legislature established the Residential Recovery Fund in 1999 to give homeowners additional protections, and it has since awarded more than $11 million to financially harmed individuals.” The Recovery Fund is available to Nevada owners of single-family residences who conduct business with licensed contractors for the performance of any construction, remodeling, repair or improvement project. Owners must occupy the residence to qualify. An applicant’s eligibility to receive funds is determined after an investigation is conducted by NSCB.

Nevada Revised Statutes 624.520 requires contractors performing residential work to provide homeowners information regarding the Residential Recovery Fund in the residential contract.

The Residential Recovery Fund was established in 1999 by the Nevada State Legislature to provide owners of single-family residences who have been damaged by a licensed contractor’s failure to appropriate execute a contract an administrative avenue to seek financial recourse.

The fund awards up to $35,000 per claim Recovery Fund may apply within four years after the completion services or within two years upon obtaining a judgment from the court.

Since 2001, more than 1,300 claimants have been awarded money from Residential Recovery Fund totaling over $11 million.
Board takes disciplinary action

*Home Masters*, license numbers 32797 (roofing and siding), 32799 (carpentry maintenance and small repairs), 32801 (painting and decorating), 46308 (residential and small commercial) and 73315A (refrigeration and air conditioning), and *Service Masters, Inc.*, license numbers 81380 (plumbing and heating) and 82469 (electrical), based out of Las Vegas, Nev., was found in violation for failure to provide the name, license number, business address and telephone number of all subcontractors and persons who furnish material of $500 or more for a project, failure to comply with the terms of a construction contract thereby causing material injury to another, wrongfully diverting money to another, substandard workmanship, failure to take appropriate corrective action, failure to include the Residential Recovery Fund disclosure on a contract or proposal, failure to comply with a written request from the Board, committing a fraudulent or deceitful act, wrongfully diverting money for a purpose other than that for which it was received, abandonment without legal excuse of any construction project, lending the license to an unauthorized individual who is not on the license, allowing a license to be used by an unlicensed person, and failure to establish financial responsibility. The license numbers 32797, 32799, 32801, 46308, and 73351A were revoked. License numbers 82380 and 82469 remain suspended. Within that time, if the company can show that Morton Maxwell Winer has been removed as an officer, director, qualifier, associate or partner of Service Masters, Inc., the suspension shall be lifted. Otherwise, the licenses will be revoked. The Board is referring the matter to the Clark County District Attorney’s Office for criminal prosecution for diversion of money. Fines and restitution were not awarded due to Home Masters’ Chapter 7 bankruptcy filing.

*D H D Ready Renovation and Construction, LLC*, license number 77479 (residential and small commercial) based out of Las Vegas, Nev., was found in violation for willful disregard of the state’s building laws, acting in the capacity of a contractor beyond the scope of the license, failure to include the monetary limit or license number on a contract or proposal, failure to comply with the terms of a construction contract thereby causing material injury to another, substandard workmanship, failure to take appropriate corrective action, failure to include the Residential Recovery Fund disclosure on a contract or proposal, failure to comply with a written request from the Board, committing a fraudulent or deceitful act, wrongfully diverting money for a purpose other than that for which it was received, abandonment without legal excuse of any construction project, lending the license to an unauthorized individual who is not on the license, allowing a license to be used by an unlicensed person, and failure to establish financial responsibility. License numbers 32797, 32799, 32801, 46308, and 73351A were revoked. License numbers 82380 and 82469 remain suspended. Within that time, if the company can show that Morton Maxwell Winer has been removed as an officer, director, qualifier, associate or partner of Service Masters, Inc., the suspension shall be lifted. Otherwise, the licenses will be revoked. The Board is referring the matter to the Clark County District Attorney’s Office for criminal prosecution for diversion of money. Fines and restitution were not awarded due to Home Masters’ Chapter 7 bankruptcy filing.

*Prodigium Corp.*, dba *Mud Masters Construction*, license number 81253 (concrete), *Prodigium Corp.*, dba *Landscape Masters*, license number 81607 (landscaping), *Prodigium Corp.*, dba *Tile Style*, license number 81881 (tiling), and *Prodigium Corp.*, dba *Radiant Pools*, license number 81754 (commercial and residential pools) based out of Las Vegas, Nev., were found in violation for failure to possess licenses required by the state, disregard of the state’s industrial insurance laws, failure to keep in force a bond or cash deposit and failure to establish financial responsibility. Licensee was fined $2,050 and assessed investigative costs.

*Silver Arrow Painting*, license number 82428 (painting) based out of Reno, Nev., was found in violation for failure to establish financial responsibility. Licensee was fined $2,050 and assessed investigative costs.

See DISCIPLINE, page 9


**DISCIPLINE from page 8**

cial responsibility and failure to comply with a written request from the Board. The license was revoked. Licensee was fined $1,000 and assessed investigative costs.

**Silver & Blue Landscape, LLC**, license number 80339 (landscape contracting) based out of Sparks, Nev., was found in violation for abandoning a construction project, failure to respond to a written request of the Board, sub-standard workmanship, failure to include the monetary license limit or license number and the Residential Recovery Fund disclosure on a contract or proposal, and failure to establish financial responsibility. Licensee was fined $4,250, assessed investigative costs and ordered to pay $8,540 in restitution to the homeowner. The license was revoked.

**Creative Curbing, LLC**, license number 71368 (concrete contracting) based out of North Las Vegas, Nev., was found in violation of misuse of a license. The licensee was fined $50 and assessed investigative costs.

**T. L. C. The Flooring Boutique**, license number 80490 (finishing floors) and 80491 (installing terrazzo and marble) based out of Las Vegas, Nev., was found in violation for failure to include the Residential Recovery Fund information and monetary limit or license number in a contract or proposal. Licensee was fined $200 and assessed investigative costs.

**Vernon Herbert Dimick, dba, Dimick Drilling**, license number 10062 (drilling wells and installing pumps, pressure tanks, and storage tanks) based out of Las Vegas, Nev., was found in violation for failure or refusal to comply with an order of the Board. Licensee was fined $500 and assessed investigative costs. The license limit was reduced to $10,000.

**Universal Electric Contractors, LLC, dba Universal Electric & Solar**, license number 76589 (electrical) based out of Las Vegas, Nev., was found in violation for failure to prosecute a construction project or operation and failure to comply with the terms of a construction project, thereby causing material injury to another, and abandonment without legal excuse of any construction project. The licensee was fined $3,000 and assessed investigative costs. The license was revoked.

**Advantage Air, Inc**, license number 74701 (refrigeration and air conditioning) based out of Las Vegas, Nev., were found in violation for disregard of the state’s building laws and failure to comply with a Board request for information or records. Licensee was fined $750 and assessed investigative costs.

**Lazydayz Outdoor Kitchens & Palapas, LLC**, license numbers 69291 (carpentry, maintenance and minor repairs) and 70895 (plumbing) based out of North Las Vegas, Nev., were found in violation for substandard workmanship, failure to provide Residential Recovery Fund information in a contract, failure to cooperate in the investigation of a complaint, failure to comply with a notice to correct, failure to include the license number and monetary limit on a bid or contract, bidding in excess of the license limit, failure to keep in force the required bond or cash deposit, failure to comply with a Board request for information or records, and failure to establish financial responsibility. The licenses were revoked. Licensee was fined $16,100 and assessed investigative costs.

**Flippin’s Trenching, Inc.**, license number 73627 (excavating, grading, trenching, surfacing, wrecking buildings, sewers, drains, pipes, pipelines and conduits, diamond and core drilling) and F&F Trenching, LLC, license number 55546 (excavating, grading, trenching, surfacing, sewers, drains, pipes, pipeline and conduits) based out of Las Vegas, Nev., was found in violation for failure to include the license number and monetary limit on a bid or contract. Licensee was fined $100 and assessed investigative costs.
Nevada Contractor’s Checklist

The following information is provided to help Nevada Contractors work within the law. For full text of laws that affect contracting in Nevada, see Nevada’s *State Contractors Board Handbook*, Chapter 624 of the Nevada Revised Statutes and Chapter 624 of the Nevada Administrative Code. Contact the Nevada State Contractors Board for a copy.

- Include your license number and monetary limit on all contracts & bids. NAC 624.640(5)
- Keep your bond current. NRS 624.270
- Check to ensure that licenses or persons with whom you contract are valid and active. NAC 624.650
- Ensure you’re using the business name as referenced and approved by the Board. NRS 624.305
- Do not allow bids or contracts to exceed your monetary limit value (including change orders). NRS 624.3015(2)
- Do not work outside the scope of your license classification. NRS 624.3015(3)
- Maintain all records, documentation, receipts, contracts, etc. for a minimum of three years. NRS 624.3013(1)
- Include the Residential Recovery Fund Disclosure on all residential contracts. NRS 624.520
- Provide customers with required Notice to Owner Disclosure. NRS 624.600(1)(2) and (3) as described in NAC 624.693 & NAC 624.6932
- Make sure your license number is on all business advertisements, including vehicles, business cards, letterhead, signage, directories, newspapers, website, etc. NRS 624.720. Your license number should be approximately 1 1/2 inches on your motor vehicle. NRS 624.288
- If your address or other pertinent information about the business changes, notify the Contractors Board in writing within 30 days. NAC 624.640(3)
- Notify the Board within 10 days if your qualified individual leaves the company. NRS 624.285
An unlicensed contractor and a motorcycle shop manager have agreed to plead guilty to felony theft charges after an extensive investigation conducted by the Nevada State Contractors Board.

“The Nevada State Contractors Board encourages anyone with concerns about construction-related matters to file a complaint with our Board immediately,” expressed NSCB Executive Officer Margi A. Grein. “We investigate all alleged concerns and work to identify possible avenues of recourse for home or business owners who may have been harmed during their interaction with a licensed or unlicensed contractor. We appreciate the action taken by the Clark County District Attorney to hold these unlicensed individuals accountable for their fraudulent and deceptive actions.”

The investigation by NSCB’s Fraud Unit alleges that the unlicensed contractor, Ronen Benkel and shop manager, Eric Jacobsen, conspired to defraud the store of $300,000 in fake construction invoices. NSCB’s months-long investigation resulted in 27 counts of felony theft. The motorcycle dealer’s parent company became suspicious after Jacobsen wrote a series of checks to Benkel for repair and construction work at the local dealership. Invoices showed high charges for seemingly minor projects over an 18-month period. After internal investigations yielded no results, the company was informed that the NSCB’S Fraud Unit might be able to help and filed a complaint with the Board.

Investigators found that about 40 percent of the payments Benkel received were deposited into Jacobsen’s personal bank account. Benkel, who had fled to Israel, was arrested upon his return. The Clark County District Attorney’s office approved the charges and obtained the plea deal on Nov. 30. Conditions dictate the defendants will plead guilty to one count of Class B felony and pay $300,000 in restitution. Failure to pay back the money could result in prison time. Class B felony theft carries potential prison time of 3 to 10 years.

Save Time - Renew Your Contractor’s License Online!

http://nscb.nv.gov/#online
NSCB seeks premises for stings

The Nevada State Contractors Board is seeking suitable locations for its unlicensed contractor sting operations. Homeowners, business owners and residential property developers interested in volunteering their sites can contact the Board’s Director of Investigations, Paul Rozario.

“Stings not only protect the health and safety of the public from unqualified and sometimes dangerous people, they also protect the financial welfare of licensed contractors by removing illegal and unfair competition,” NSCB Executive Officer Margi A. Grein said.

Investigators in the Contractors Board’s Reno and Henderson offices conduct stings regularly throughout the state. Recently constructed homes and vacant small business locations and offices are ideal locations for the undercover operations.

During a sting, investigators pose as property owners. They schedule appointments with suspected unlicensed individuals to visit the location and provide estimates for work including painting, floor covering, plumbing, electrical, and landscaping. It is illegal in Nevada to perform any construction or home-repair project valued at more than $1,000 any plumbing, heating, electrical, HVAC work, regardless of cost, without a license. Evidence the Board collects from stings is turned over to district attorney’s offices for criminal prosecution.

“Unlicensed contractors often do not carry workers compensation insurance and have not undergone the Board’s extensive criminal background check. This puts consumers’ finances and possibly their physical safety in jeopardy,” Grein said. “In addition, home repair and improvement projects performed by unlicensed contractors takes millions of dollars away from legitimate contractors each year.”

Got project site photos?

Does your company have historic or visually interesting photos from a project you have completed or are currently working on? If so, the Contractors Board invites you to share.

We would like to feature your shots in our quarterly reports, Horizons newsletter and other publications or social media sites. Send them to ssmith@nscb.state.nv.us.

Please note: Photos must not display company logos or promote services/products.
Geswein named Board’s new counsel

Attorney Tim Geswein has been named the Nevada State Contractors Board’s general counsel. His appointment culminates the Board’s efforts to establish an in-house legal department as part of its Strategic Plan initiatives, Executive Officer Margi A. Grein said.

“Mr. Geswein brings with him the legal expertise necessary to manage the variety of issues experienced by the Board, while his background as a civil engineer further expands upon his resourcefulness. We welcome Mr. Geswein and look forward to the value he will bring to our daily operations.”

Geswein has a Bachelor of Science in Civil Engineering from Rose-Hulman Institute of Technology, a Master’s in Business Administration from Indiana University, and a Juris Doctor from the University of Nevada, Las Vegas.

Thank you for your interest in becoming a Nevada Licensed Contractor!

Before You Submit Your Application, Stop by Our FREE Business Assistance Program

Receive Information On:
Exam Endorsement Agreements
Background Disclosures
Financial Documents (credit reports)
References & Resume Requirements
Secretary of State Registration
& MORE!

Reno
3rd Friday Every Month*
9 a.m. to 11:00 a.m.
5390 Kietzke Lane, Suite 102
Contact Araceli Martinez
Phone: (775) 850-7810
amartinez@nscb.state.nv.us

Henderson
3rd Friday Every Month*
9 a.m. to 11:00 a.m.
2310 Corporate Circle, Suite 200
Contact Lisa Bedsole
Phone: (702) 486-1120
lbedsole@nscb.state.nv.us

*There is no program in the month of December

Measure Up...Use Licensed Contractors
NEW Mobile Application Available!

The Contractors Board has released a new version of its mobile application that makes verifying contractors’ license information easier.

The application offers various license search features, and is a valuable tool for reporting unlicensed contracting activities. Users are guided to provide detailed information, which is then submitted to the Board’s Enforcement Department for further investigation.

Those who had previously downloaded the Board’s original application will need to download the application on their phones again to retrieve the most current version.

To download the free application for Apple products, visit the iTunes site: https://itunes.apple.com/il/app/nscb-mobile/id789876077?preserveScrollPosition=true#?platform=ipad. Usage requires iOS 9.0 or later. The app is optimized for iPhone 5.

For the Android application, compatible with operating system 4.4 and higher, go to Google Play: https://play.google.com/store/apps/details?id=com.imd.nscb

Contractors encouraged to carry pocket cards

The Nevada State Contractors Board continuously reminds property owners to check contractors’ pocket identification cards before agreeing to proposals, signing contracts or engaging construction work.

NSCB encourages all licensed contractors to carry the pocket cards while on the job and especially in situations where they think they might be soliciting business.

The cards include NSCB’s logo and the state seal in addition to the license number, business name, classification(s), and license expiration date. One card is issued upon issuance and renewal of the license. NSCB allows contracting companies to purchase additional cards at $10 each to distribute to key on-site personnel to use when customers inquire about services.

To obtain additional pocket cards, call the Board offices at 702-486-1100 in southern Nevada or 775-688-1141 in northern Nevada.
Continued Education & Training

Technology has changed the way different industries operate. It has even changed the construction industry. In order to keep up with changing technology and information, it has become a necessity to continually seek training and education. If you are interested in furthering your education and training your employees, please click on links to various OSHA safety, construction and computer courses. Links will direct you to various educational institutions located in Northern and Southern Nevada. Contact information will be listed, so please direct any questions regarding the courses to the educational institutions.

**Continuing education is not required in order to maintain a Nevada contractor’s license.**

College of Southern Nevada

CSN Course Schedule (.pdf)

*Please Note: The CSN Course Schedule link is a PDF document. The following pages and categories are listed for your convenience. Note, too, that some courses may require prerequisites.*

Air Conditioning Technology - pg. 5
Building Information Modeling - pg. 7
Building Codes, pg. 7, pg. 16
Construction Technology - pg. 20
Computer Aided Drafting/Design - pg. 22
Construction Management - pg. 31

Computer Office Technology - pg. 31
Fire Protection - pg. 62
Geographic Information Systems - pg. 65
Mechanical Technology, pg. 85
Sustainable Construction - pg. 110

General Inquiries Contact: (702) 650-2276

OSHA Safety Courses
http://tinyurl.com/6pa9vyx
Contact: OSHAOTIEC@csn.edu or 1 (877) 651-OSHA

Computer Courses
http://tinyurl.com/6twzcuJ
Contact: DWED@csn.edu
(702) 651-4747

Computer Basics
http://tinyurl.com/6wubnmm
Contact: DWED@csn.edu
(702) 651-4747
Great Basin College

Course catalog

General Inquiries Contact (775) 738-8493

Great Basin College offers several courses of interest to Nevada’s contractors:

- Computer Aided Drafting & Design
- Electrical Theory
- Industrial Millwright Technology
- Geographic Information Systems
- Computer Office Technology
- Welding

Western Nevada College

Course Schedule: http://www.wnc.edu/academics/catalog/all/

Courses of interest to contractors include:

- Air Conditioning
- Applied Industrial Technology
- Building Codes and Inspections
- Computer Aided Drafting Design
- Construction Management and Trade Courses
- Geographic Information Systems
- Computer Applications/Internet Courses
- Photovoltaic and Alternative Energy Courses

Contact: info_desk@wnc.edu or (775) 445-3000

TMCC Course Schedule

*Please Note: This link is a PDF document. The following pages, categories and phone numbers are listed for your convenience. Some courses may require prerequisites. For information, call (775) 673-7000.