



# NEVADA STATE CONTRACTORS BOARD

9670 GATEWAY DRIVE, SUITE 100, RENO, NEVADA, 89521 (775) 688-1141 FAX (775) 688-1271, INVESTIGATIONS (775) 688-1150  
2310 CORPORATE CIRCLE, SUITE 200 HENDERSON, NEVADA, 89074, (702) 486-1100 FAX (702) 486-1190, INVESTIGATIONS (702) 486-1110

## APPLICATION FOR CERTIFICATE OF ELIGIBILITY TO RECEIVE PREFERENCE IN BIDDING ON PUBLIC WORKS

In accordance with Nevada Revised Statutes (NRS) 338.147 and NRS 338.1389, a **general contractor as defined in Nevada Revised Statutes (NRS) 624.215 (2), (3)** or a **specialty contractor as defined in NRS 624.215(4)** and **authorized to bid on a public works project (See NRS 338)** may apply to the Nevada State Contractors' Board (NSCB) for a certificate of eligibility to receive preference in bidding on public works projects in the State of Nevada. The applicant must hold an active contractor's license in the State of Nevada, and submit executed affidavits (attached) as proof of eligibility. Inquiries concerning eligibility to receive a preference in bidding should be directed to your legal counsel.

If granted, the certificate of eligibility will expire on the annual license renewal date. A renewal application pursuant to NRS 338 and NAC 624 will be required.

### INSTRUCTIONS

1. **Forms must be typed or printed in ink.**
2. **Make sure this application is signed by a principal of the licensee and properly notarized.**
3. **Attach the original completed, signed, and notarized Affidavit of Certified Public Accountant form.**
4. **Attach the original completed, signed, and notarized Affidavit of Contractor form.**
5. **Include the required fee of \$500.00.**
6. **A separate application and fee must be submitted for each license classification for which a certificate of eligibility is requested.**

Licensee Name: \_\_\_\_\_  
(Use name as set forth on the license)

Physical Address: \_\_\_\_\_  
Street Address City State Zip

Mailing Address: \_\_\_\_\_  
Street Address City State Zip

License No.: \_\_\_\_\_ License Issue Date: \_\_\_\_\_ Classification \_\_\_\_\_ Nevada Tax ID No. \_\_\_\_\_

Phone No.: \_\_\_\_\_ Facsimile No.: \_\_\_\_\_

Name and address of Resident Agent in the State of Nevada for service of process:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City) (State) (Zip)

I certify under penalty of perjury that the Licensee listed above is qualified to receive a certificate of eligibility pursuant to NRS 338.147 and NRS 338.1389, and have attached the required affidavits as proof of eligibility.

By: \_\_\_\_\_ Title: \_\_\_\_\_  
(Signature) (Must be a principal of licensee and appear on license)

\_\_\_\_\_  
(Print Name) Date: \_\_\_\_\_

**The signature of each individual to this application must be subscribed and sworn to before a Notary Public.**

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for said County and State



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## **AFFIDAVIT OF CONTRACTOR SUBMITTED AS PROOF OF COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389**

I, (must be a principal whose name appears on license) \_\_\_\_\_, ("Affiant"), do hereby swear under penalty of perjury that the general contractor as defined in Nevada Revised Statutes 624.215 (a) or (b) or the specialty contractor as defined in Nevada Revised Statutes 624.215(4) and authorized to bid on a public works project by meeting the criteria defined in NRS 338, identified below is eligible to receive a preference in bidding on public work projects in accordance with the provisions of NRS 338.147 and NRS 338.1389 and NAC 624. The assertions of this affidavit are true.

The Affiant is a principal of \_\_\_\_\_, (herein the "contractor") a licensed contractor in the State of Nevada, License Number: \_\_\_\_\_ Issued on (date license was originally issued): \_\_\_\_\_ Monetary License Limit: \_\_\_\_\_ Classification Type: \_\_\_\_\_ License Status: \_\_\_\_\_ Nevada Tax ID Number: \_\_\_\_\_

The Affiant certifies as true and correct the contractor referenced above has, while licensed as a contractor in this state:

(a) Paid directly, on his own behalf:

1. The sales and use taxes imposed pursuant to Chapters 372, 374 and 377 of the Nevada Revised Statutes, on materials used for construction in the State of Nevada, including without limitation, construction that is undertaken or carried out on land within the boundaries of this state, that is managed by the Federal government or is on an Indian reservation or Indian colony, of not less than \$5,000 for each consecutive 12-month period for 60 months immediately preceding the submission of this affidavit;
2. Paid the governmental services tax imposed pursuant to Chapter 371 of the Nevada Revised Statutes, on the vehicles used in the operation of his business in the State of Nevada of not less than \$5,000 for each consecutive 12-month period for 60 months immediately preceding the submission of this affidavit; or
3. Paid any combination of such sales and use taxes and governmental services tax; or,
4. Acquired, by purchase, inheritance, gift or transfer through a stock option plan, all the assets and liabilities of a viable, operating construction firm that possesses a:
  - a) License as a general contractor pursuant to the provisions of Chapter 624 of NRS; and
  - b) Certificate of eligibility to receive a preference in bidding in public works.
5. Compliance with the Provisions of NRS 338.147 and NRS 338.1389.

**The Affiant certifies under penalty of perjury that the contractor is eligible to receive a preference in bidding on public works, as set forth in NRS 338.147 and NRS 338.1389, and that the Affiant is authorized by the contractor to certify to the truth of the statements contained herein, and to submit this affidavit as proof of the contractor's eligibility for bidders preference.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Signature of Affiant)

\_\_\_\_\_  
(Print Name and Title)

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for said County and State



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## AFFIDAVIT OF CERTIFIED PUBLIC ACCOUNTANT SUBMITTED AS PROOF OF CONTRACTOR'S COMPLIANCE WITH THE PROVISIONS OF NRS 338.147 AND NRS 338.1389

**Note: Contractor is defined as a General Contractor (NRS 624.215 (2)(3)) or a Specialty Contractor (NRS 624.215(4)). A specialty contractor must be authorized to bid on a public works project by meeting criteria defined in NRS 338.**

I, \_\_\_\_\_ ("Affiant"), do hereby swear under penalty of perjury that the assertions of this affidavit are true and correct.

The Affiant is a duly licensed Certified Public Accountant in the State of \_\_\_\_\_ . License Number \_\_\_\_\_.

That on \_\_\_\_\_ (must be within 30 days of submission of the application), Affiant has reviewed, in accordance with generally accepted auditing standards, all necessary records of \_\_\_\_\_, Nevada State Tax ID number \_\_\_\_\_, Nevada contractor's license number \_\_\_\_\_, classification \_\_\_\_\_, issued on \_\_\_\_\_ .

The Affiant certifies as true and correct that the general contractor defined in NRS 624.215(2) or (3), or specialty contractor defined in NRS 624.214(4) and authorized to bid on public works projects by meeting criteria defined in NRS 338 referenced above has, while licensed as a general contractor or specialty contractor in this state:

(a) Paid directly, on his own behalf:

1. The sales and use taxes imposed pursuant to Chapters 372, 374 and 377 of the Nevada Revised Statutes, on materials used for construction in the State of Nevada, including without limitation, construction that is undertaken or carried out on land within the boundaries of this state, that is managed by the Federal government or is on an Indian reservation or Indian colony, of not less than \$5,000 for each consecutive 12-month period for 60 months immediately preceding the submission of this affidavit;
2. Paid the governmental services tax imposed pursuant to Chapter 371 of the Nevada Revised Statutes, on the vehicles used in the operation of his business in the State of Nevada of not less than \$5,000 for each consecutive 12-month period for 60 months immediately preceding the submission of this affidavit; or
3. Paid any combination of such sales and use taxes and governmental services tax; or,
4. Acquired, by purchase, inheritance, gift or transfer through a stock option plan, all the assets and liabilities of a viable, operating construction firm that possesses a:
  - a) License as a general contractor or specialty contractor pursuant to the provisions of Chapter 624 of NRS; and
  - b) Certificate of eligibility to receive a preference in bidding in public works.
5. Compliance with the provisions of NRS 338.147 and 338.1389.

The Affiant certifies under penalty of perjury to the truth of the statements contained herein and to the contractor's compliance with the provisions of NRS 338.147(3) and NRS 338.1389(3).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Certified Public Accountant (Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
(Phone Number)

Subscribed and sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public in and for said County and State